**HAVE YOU RECEIVED THE FOLLOWING? Given by:**

**Human Resource Office**

1. AGR Orders (HRO) \_\_\_\_\_\_\_\_\_\_\_\_\_
2. AGR Handbook (HRO Website) \_\_\_\_\_\_\_\_\_\_\_\_\_

**Force Support Squadron (FSS):**

1. CAC/ID Card application (Customer Service)\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Dependent I.D. Card application (DD Form 1172), DEERS Enrollment (Customer Service) \_\_\_\_\_\_\_\_\_\_\_\_\_
3. Educational Benefits Briefing/Information (BETM) \_\_\_\_\_\_\_\_\_\_\_\_\_
4. Tricare Health and Dental Briefing/Information (Customer Service) \_\_\_\_\_\_\_\_\_\_\_\_\_

**Comptroller (CPTF):**

1. Enlisted Members: AF Form 220, To authorize BAS Payment \_\_\_\_\_\_\_\_\_\_\_\_\_
2. Financial Planning Briefing/Information \_\_\_\_\_\_\_\_\_\_\_\_\_
3. Leave, Pass, Authorized Absence Information \_\_\_\_\_\_\_\_\_\_\_\_\_
4. Base Pay chart with BAH information \_\_\_\_\_\_\_\_\_\_\_\_\_

**Unit of Assignment:**

1. Safety/Security, Work Hours Briefing \_\_\_\_\_\_\_\_\_\_\_\_\_
2. Career Progression Briefing/Information \_\_\_\_\_\_\_\_\_\_\_\_\_
3. Base Map, Telephone Directory \_\_\_\_\_\_\_\_\_\_\_\_\_
4. Organization Mission/Goals/Vision , Statements \_\_\_\_\_\_\_\_\_\_\_\_\_
5. Leave, Pass, Authorized Absence Information \_\_\_\_\_\_\_\_\_\_\_\_\_

Please return this form to the HRO Air AGR Manager upon completion.